



COUNCIL OF HIGHER SECONDARY EDUCATION, ODISHA
PRAJNAPITHA, SAMANTAPUR, BHUBANESWAR -751013.

No. EC.-II-106/2021/ 6643 /CHSE, Dt. 23.12.2021 /

From ,
The Controller of Examination,
CHSE, Odisha, Bhubaneswar.

To,
All the Principals/Head of all affiliated H.S. Schools/Composite Colleges/
Govt. SSD H.S. Schools/EMRs except Self Financing H.S. Schools/Colleges.


Sub:- Furnishing/updation/rectification of Staff-in position (SIP) data of the
teaching faculties for preparation of Teachers gradation list (Examiners
List) for the Annual Higher Secondary Examination, 2022.

Sir/Madam,

In inviting a reference to the subject cited above, I am directed to request you to furnish/up-date/rectify the Staff-in-Position in the link given in the College e-space within the period from dt.27.12.2021 to dt. 07.01.2022 positively. The H.S. School/Colleges which could not provide the Staff-in Position (SIP) data last year, are requested to provide the data in the prescribed format available under the Staff-in-Position link. The Principals are requested to provide the name, date of birth, date of 1st joining and other details of all teaching faculties except the contractual and guest faculties for preparation of Teachers' Gradation List (Examiner List) for the Annual H.S. Examination, 2022 in the interest of the students community of the State. The admit Card of the students of the Higher Secondary Schools will not be released, if the H.S. Schools fail to furnish/submit the complete and correct SIP data within the scheduled time period and the matter will be reported to the Govt. for appropriate action.

This must be treated as Most Urgent.


Yours faithfully,


23.12.2021

Controller of Examinations

Memo No. 6644 /CHSE, Dt. 23.12.2021 /


Copy to the Director, Higher Secondary Education, Odisha, Bhubaneswar for information and necessary action.


23.12.2021

Controller of Examinations

Memo No. 6645 /CHSE, Dt. 23.12.2021 /


Copy to the Joint Secretary (Education), SC & ST Development Department, Govt. of Odisha requesting for providing necessary instructions to the Govt. SSDs & EMRs for furnishing/updating/rectifying of the S.I.P data in the prescribed format available in SAMS e-space.


23.12.2021

Controller of Examinations

Memo No. 6646 /CHSE, Dt. 23.12.2021 /

Copy to the General Manager, OCAC for taking necessary steps for providing link to the H.S. Schools in the College e-space from dt. 27.12.2021 to dt. 07.01.2022 for furnishing/updating/rectifying the SIP data for preparation of Teachers' gradation List (Examination List) for the Annual H.S Examination, 2022. One more field of date of birth is to be added in the existing format of S.I.P.


23.12.2021

Controller of Examinations

Memo No. 6647 /CHSE, Dt. 23.12.2021 /

Copy to the Technical Director, NIC for information with request to upload the letter in CHSE: Website: www.chseodisha.nic.in for information of all concerned.


23.12.2021

Controller of Examinations