

**COUNCIL OF HIGHER SECONDARY EDUCATION, ODISHA  
PRAJNAPITHA, SAMANTAPUR, BHUBANESWAR-13**

No. DE-I/7/2020/ 02 /CHSE (O)/Dt. 01.01.2021

**NOTIFICATION**

**BRIEF GUIDELINE & TIMELINE FOR CLASS XI (1<sup>ST</sup> YEAR) CORRESPONDENCE COURSE E-ADMISSION  
FOR THE SESSION 2020-21 ON SAMS**

Admission into Class XI (1<sup>st</sup> year) Correspondence Courses of CHSE (O) will be done online only on project SAMS for the session 2020-21. For more information on this you can visit the website "[www.samsodisha.gov.in](http://www.samsodisha.gov.in)"

**The following guidelines will be followed during the Correspondence Courses e-Admission**

1. Applicants need to register themselves in the website "[www.samsodisha.gov.in](http://www.samsodisha.gov.in)" by using their mobile number & e-mail address. They can then go to the online application link inside the student log-in and apply.
2. While filling up the Common Application Form (CAF), applicants will have to fill in the details required, such as personal details, address and details of marks secured in 10<sup>th</sup> Board Examination, stream & subject choice, Examination centre choice etc.
3. The applicants will have to complete the application form & take a printout, make payment through the (onlinesbi.com) SB Collect process of CAF fee and visit a nearby Examination Management Hub (EMH) of CHSE(O) (List enclosed), declared as Admission College for Correspondence Course of CHSE(O) to submit the CAF. The list of EMH's where the applications can be submitted is mentioned in the Common Prospectus (CP). All other processes such as application submission, tagging & validation will be done as per the Common Prospectus (CP) issued for Correspondence Course admission available in the website "[www.samsodisha.gov.in](http://www.samsodisha.gov.in)"
4. There will be no reservation or weightage considered for the Correspondence Course admission.
5. Applicants will be intimated about their admission, reporting time and place through SMS & in their SAMS log-in. Intimation will also be generated in the applicant's log-in.
6. The fees structure for Correspondence Course admission will be as follows.  
(i) Admission Fee:- INR 3160/- for students passing from BSE, Odisha.  
(ii) Admission Fee:- INR 3180/- for students passing from other Boards.
7. Admission related activities will be carried out as per the following mentioned timeline.

<b>e-Admission Schedule for Class XI (1<sup>st</sup> year) Correspondence Course of CHSE</b>		
SL. NO	ITEMS	TIMELINE
a)	Availability of online Common Application Form (CAF), in the S & ME Department website " <a href="http://www.samsodisha.gov.in">www.samsodisha.gov.in</a> " For Correspondence Course Admission.	05.01.2021(11.00 a.m.)
b)	Last date of applying online CAF " <a href="http://www.samsodisha.gov.in">www.samsodisha.gov.in</a> "	19.01.2021 (11.50 a.m.)
c)	Last date for submitting CAF at EMH along with documents & fees for tagging & validation	06.01.2021 to 25.01.2021 ( 12.00 Noon)
d)	Publishing of the List of selected applicants	01.02.2021 (2.00 p.m.)
e)	Deposit of Admission Fee through State Bank Collect(SB Collect)	02.02.2021(11.00 a.m.) to 06.02.2021 (04.00 p.m.)
f)	Admission of students in SAMS e-space by EMH	02.02.2021(11.00 a.m.) to 09.02.2021(01.00 p.m.)
g)	Distribution of Correspondence study materials	To be notified latter

**For more details, please contact Sanjog Helpline(Toll Free) number 155335,1800-345-6770**

By Order of the Chairman

*Nayan Patra*  
01.01.21  
Secretary

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Memo No. 03 / CHSE/Dt. 01.01.2021 /

Copy forwarded to the P.S. to the Commissioner cum Secretary, School & Mass Education, Odisha, Bhubaneswar for information of the Commissioner cum Secretary.

*Ajay Sathra*  
01.01.21  
Secretary

Memo No. 04 / CHSE/Dt. 01.01.2021 /

Copy forwarded to the Director, Higher Secondary Education, Odisha, Bhubaneswar for information and necessary action.

*Ajay Sathra*  
01.01.21  
Secretary

Memo No. 05 / CHSE/Dt. 01.01.2021 /

Copy forwarded to all Officers/all Sections/Dy. Secretaries of three Zone Offices, Baripada, Berhampur, Sambalpur/Dy. Secretary, CHSE, Head Office/Notice Board for information and necessary action.

*Ajay Sathra*  
01.01.21  
Secretary

Memo No. 06 / CHSE/Dt. 01.01.2021 /

Copy forwarded to the General Manager, OCAC, Acharyavihar, Bhubaneswar for information and necessary action.

*Ajay Sathra*  
01.01.21  
Secretary

Memo No. 07 / CHSE/Dt. 01.01.2021 /

Copy forwarded to the Director, NIC, Govt. of India, Bhubaneswar with a request to up load the notification in the Council website i.e. [www.chseodisha.nic.in](http://www.chseodisha.nic.in) with immediate effect.

*Ajay Sathra*  
01.01.21  
Secretary

Memo No. 08 / CHSE/Dt. 01.01.2021 /

Copy forwarded to the Branch Manager, SBI, IRC Village, Nayapalli, Bhubaneswar for information & necessary action. He is requested to take suitable steps for activation of the following SB Collect mode as per schedule for remittance of fees by the students.

**"Correspondence Course 1<sup>st</sup> year admission 2020-21"**

(i) Students passing from BSE (O)- Rs. 3160/-

(ii) Students passing from Other Board- Rs. 3180/-

*Ajay Sathra*  
01.01.21  
Secretary

Memo No. 09 / CHSE/Dt. 01.01.2021 /

Copy forwarded to all Examination Management Hub of CHSE (O) (List enclosed) declared as Admission College for Correspondence Course of CHSE (O) for information & necessary action.

*Ajay Sathra*  
01.01.21  
Secretary