



COUNCIL OF HIGHER SECONDARY EDUCATION : ODISHA
PRAJNAPITHA: SAMANTAPUR: BHUBANESWAR-751013.

NOTIFICATION

No. EC-III-13/23/ 2613 /CHSE. Dt. 12.06.2023

**RECHECKING/RE-ADDITION OF MARKS FOR THE ANNUAL HIGHER
SECONDARY EXAMINATION – 2023.**

SCIENCE, COMMERCE, ARTS AND VOCATIONAL STREAM

- ❖ **COMMENCEMENT OF SUBMISSION OF ONLINE APPLICATION: 14.06.2023**
- ❖ **LAST DATE OF SUBMISSION OF ON-LINE APPLICATION: 28.06.2023**
- ❖ **PROVIDING LINK FOR DOWNLOADING & LODGING COMPLAINT IN CASE OF
ONLINE EVALUATED SCRIPTS : 22.06.2023 TO 03.07.2023**
- ❖ **LAST DATE OF LODGING COMPLAINT AFTER DOWNLOADING ANSWER SCRIPTS
VALUED IN ON-LINE MODE: 10.07.2023**

1. It is brought to the notice of all concerned that the mode of online application for re-addition and rechecking of marks of Annual Higher Secondary Examination, 2023 as notified vide CHSE notification number 2185 dated 21.04.2023 will not be adopted this year. Desires of Science, Commerce, Arts and Vocational stream who have appeared Annual H.S Examination 2023 have to apply online for the same through www.onlinesbi.sbi. Desirous candidates applying for re-checking/ re-addition of marks in any of the subjects /paper(s) may do so from **14.06.2023 to 28.06.2023 midnight** following due procedure as outlined below. Students who have been booked under **MP (Mal Practice)** and whose result has been withheld or declared invalid, are not eligible to apply for re-addition and re-checking.

2. For information of all concerned, the mode of valuation adopted for different papers/subjects in different streams are as mentioned below:

a) **Online valuation:**

- i. **Science and Commerce streams:** All Theory (T1) papers except vocational trade papers and Integrated vocational subjects.
- ii. **Arts Stream:** Theory (T1) papers of Mathematics, Information Technology (IT), Geography, Statistics, MIL (Hindi), MIL (Urdu), MIL (Sanskrit) and MIL (Telgu).

b) Offline valuation:

- i. MIL (Bengali)
- ii. Arts stream: All other theory elective papers (except those mentioned at a (ii) above) for example History, Sociology, Political Science, Logic, etc.
- iii. All Vocational stream papers : [MIL-O, MIL-H, MIL-URDU, MIL-TELGU, MIL-ALT. ENG, English, BFC (HISTORY, POL SC, ECO, PHY, CHE, BIO, MATH etc.) and all trade papers]
- iv. Practical papers (P1) of all science ,commerce and Arts subjects
- v. All project papers of Commerce elective like ACT, BMS, BSM, FMA, BSE, etc.

Candidates who are desirous of applying for re-addition and re-checking are advised to choose their correct stream and paper from the dropdown menu of the respective On-line Challan form.

3. MODE OF GETTING VALUED ANSWER SCRIPTS:

(a) ANSWER SCRIPTS VALUED IN ON-LINE MODE

- (i) A Student who applies for re-checking/re-addition of marks in any paper(s) shall be provided with an **SMS alert** to the Mobile number and a **link to the e-mail ID** provided by the student to download his/her scanned copy of valued answer script(s) along with statement of marks. The link for on screen evaluated subjects will be provided in between **22.06.2023 to 03.07.2023.**
- (ii) The Student has to **download the scanned copy of valued answer script** along with **score sheet** containing detailed statement of marks for each question number after receiving such link.
- (iii) **No photo copy/hard copy of such answer scripts shall be provided by the Council.**
- (iv) Any student who does not receive the link by **dt. 04.07.2023** or faces any problem in downloading answer scripts is required to bring it to the notice of the Controller of Examinations by **08.07.2023** positively through the e-mail : coecherecheck@gmail.com with the scanned copy of SB-e collect receipt, Roll No, Mobile No., and valid e-mail ID of the student **failing which no complain will be entertained later under any circumstances.**
- (v) If there is any **grievance in respect of any portion(s)** of answer(s) being **left unvalued**, the applicant may bring the same to the notice of the Controller of Examinations by logging in to the same link provided for down loading answer scripts by **10.07.2023** without fail.
- (vi) Just after lodging the complaint, an acknowledgement slip will be generated through the link and the student can take print out of the acknowledgement receipt and retain it for the future reference.
- (vii) **Separate complaint must be lodged for each individual paper, failing which the case will not be considered.**
- (viii) **Lodging of complaint in one application form for more than one paper will summarily be rejected.**
- (ix) **No complaint shall be received by hand.**

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(b) ANSWER SCRIPTS VALUED IN OFF-LINE MODE:

No link will be provided to the students for downloading answer scripts valued in off-line mode.

A candidate will be provided with the photocopy of the answer script(s) applied for re-checking on payment of requisite fees in the following manner:

- i. First the Council will conduct re-addition/re-checking of all valued answer scripts applied for re-addition/re-checking and publish the result of such re-addition/re-checking papers.
- ii. The revised results, if any, will be sent to the respective H.S. School/College through SAMS e-space.
- iii. Students can get photo copies of re-checked answer scripts, after publication of re-checking results, by writing to the Controller of Examinations to coechserecheck@gmail.com within 15 days of publication of re-addition/re-checking results.
- iv. Students are advised to visit the Council web-site frequently for getting updates with respect to re-addition/re-checking.

4. REQUIREMENTS FOR RE-ADDITION/RE-CHECKING:

- I. One should have an **active e-mail ID & Mobile Number** for communication. **Students are advised to have their own e-mail ID instead of providing e-mail ID of others.**
- II. **One has to Pay Rs.200/- (Rupees Two Hundred) only per paper (Theory and practical/project papers of a subject will be treated as separate papers)** applied for re-addition/re-checking purpose.
- III. In Science stream, Biology-1 (Botany) and Biology-2 (Zoology) are to be treated as separate papers (two papers) for re-checking/re-addition purpose.
- IV. Excluding the Theory Paper, an amount @ Rs.200/- is to be deposited towards Re-checking/Re-addition in respect of each Practical Paper(s)/Project papers of a subject.
- V. One should have UPI, Rupay, Debit Card, Net Banking facility of SBI or any other Bank to deposit the fees. However, one can deposit cash or Cheque drawn on any SBI visiting any SBI Branch to deposit fees also.

5. STEPS FOR FEE DEPOSIT:

A candidate has to follow the following steps sequentially to deposit the requisite fees:

- a. Visit online Banking website of SBI by typing <https://www.onlinesbi.sbi> in the address bar of the browser, viz, internet explorer.
- b. Once the home page appears, click on 'State Bank Collect' tab.
- c. Accept the "disclaimer clause"
- d. click on 'Proceed'
- e. Select the State of Corporate/Institution as 'Odisha'.
- f. Select type of Corporate/Institution as 'Educational Institutions' and click 'Go'
- g. Now select Educational Institution Name as 'Council of Higher Secondary Education, Odisha' and click on 'Submit'

- h. Select 're-addition of marks/Annual H.S. Exam–2023 Science, Commerce, Arts and Vocational from among the payment categories from the drop down window.
- i. Fill up the Roll Number (as mentioned in the Admit Card) and a valid e-mail ID correctly without using any space in between the characters.
- j. Fill in the **online Challan** with required information as asked for or select from the drop down options wherever available.
- k. Select the desired paper from the drop down list of subjects/papers for which re-addition is required.
- l. Select "Not required "against rest of the papers.
- m. Number of papers applied for will be computed depending upon the amount paid and **will be processed sequentially from top of the list. Rest will be rejected. No paper will be subjected to re-addition/re-checking if the fees @Rs. 200/- is not deposited.**
- n. Once required data is filled in, click on 'Submit'
- o. The system will ask you to verify the details entered and confirm the transaction in the next page. Verify the details and click on 'Confirm'.
- p. The system will request you to select the desired payment mode from various options. Please note that the Bank charges for various payment modes are also displayed which is to be borne by the remitter. **Carefully examine the charges displayed since the charges for different payment mode are different.** Select the desired payment mode.
- q. Now the system will guide the remitter through the payment process. Once the payment is completed successfully, one e-Receipt is generated containing a **Reference Number** in PDF format.
- r. Take print out of e-Receipt. (You may also save this optionally for future reference. **The e-Receipt can also be re-generated/re-printed afterwards from 'Payment History' link of 'State Bank Collect'.**)

6. STEPS TO DOWNLOAD THE SCANNED COPY OF ANSWER SCRIPTS WHICH HAVE BEEN EVALUATED ONLINE:

- i) Soft copy of the evaluated answer script with result overview/score sheet can be downloaded from the link provided to the applicant e-mail ID.
- ii) On clicking on the given link, you will be directed to the log-in page.
- iii) Select the Log-in type (**Mobile No or Email Id**) and **OTP (One Time Password)** will be sent to either Email Id or Mobile no based on the Log-in type.
- iv) On successful log in, you will be directed to the Home Page click on **Download Photocopy.**
- v) You will be able to see the list of subjects for which photocopy was requested.

- vi) Click on PDF Download for the subject you wish to download the copy of the answer script. Now you will get the downloaded scanned copy of the answer book.

7. STEPS TO LOGDE COMPLAINT AFTER GETTING THE DOWNLOAD COPY OF ANSWER SCRIPT EVALUATED ONLINE:

Go through the answer script and the result overview/score sheet. Find out if there is any un-valued answer, or if the script has been evaluated based on a question of separate set. If there is no unvalued portion or if the script has been evaluated as per the appropriate set of question, then there is no need for lodging complaint. However, if you find that one or more subquestions and/or questions have not been evaluated, or the script has been evaluated as per a question of different set, then one may lodge complaint following the steps mentioned below:

- i. Login to your account using the link that was emailed during photocopy request.
- II. Select the Login type: **Mobile No or Email ID**
- III. **OTP (One Time Password)** will be sent to either Email Id or Mobile no based on the selection.
- IV. On successful login, you will be directed to the Home Page.
- V. Click on **Download Photocopy**.
- VI. Click on **"QUERY"** for the subject you wish to raise specific complaints.
- VII. Candidate query form will be displayed.
- VIII. Enter the details of the question number clearly (for example : Q. No. 1d or Q.No.4 etc.) which has not been evaluated or with other relevant complaint (s).
- IX. Click on **"POST"** to submit your complaint.
- X. Acknowledgement will be sent to the registered e-mail Id on successful submission of the complaint.
- XI. Click on print for the copy of the complaint submitted.

8. IMPORTANT NOTE :

- I. Students are advised to apply for re-checking/re-addition as early as possible without waiting for the last date to avoid late hour rush.
- II. If the candidate is satisfied with the marks awarded, then there is no need for lodging complain for re-addition/re-checking. If no specific complaint is lodged by 10.07.2023, re-checking/re-addition for that candidate and paper will not be undertaken by the Council.
- III. Adequate care is to be taken by the student while filling the challan in respect of :
 - (a) Name (b) Roll Number (c) Registration Number (d) Mobile No. (e) e-mail ID as asked for in the application form. This information is important to reprint the e-Receipt subsequent to any successful payment.
- iv Council shall not be held responsible for:
 - Not depositing the requisite fees through SB e-Collect by 28.06.2023.
 - Not filling up the required subject(s)/Paper (s) at the time of application.

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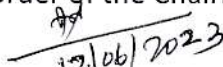
- Not downloading the scanned copies of the answer scripts with result overview sent to their e-mail ID by **03.07.2023**.
 - Not lodging complaint regarding non-receipt of link from CHSE and problem in downloading the answer script, if any, by **08.07.2023**.
 - Non filing the complaint sheet by **10.07.2023** regarding any problem in respect of addition of marks, any portion(s) of answer(s) being left un-valued or any other problem by logging into the same link provided for downloading.
 - Providing wrong Roll Number/Subject, wrong or invalid Mobile Number and e-mail ID.
 - Non adherence to the procedure and date lines specified in this notification.
- v. **Under no circumstances complaints regarding re-checking/re-addition shall be entertained after the due date.** There is no provision for refund/adjustment of fees paid for re-checking/re-addition under any circumstances.
- vi. **(1) Re-checking/Re-addition of marks in case of scripts evaluated on-line/on screen will be restricted to check whether there is any unvalued portion of the answers script and correctness of marks in the marks statement. (2) re-valuation of answer scripts is not permitted.**
- vii. **Re-checking/Re-addition of marks in case of scripts evaluates in offline mode will be restricted to re-addition of marks and valuation of unvalued portion. Re-valuation of answer scripts is not permitted.**
- viii. **Depositing of cash or Cheque drawn on any SBI visiting any SBI Branch:**
- ***If 'SBI Branch' is selected as payment mode, a Pre-Acknowledgement Payment (PAP) form is generated which contains the relevant details for payment at Branch.***
 - ***The payer has to take the printout of the PAP form and visits any SBI Branch for payment through Cash or Cheque drawn on SBI Branch.***
 - ***After the payment is successfully processed by the Branch, the Branch will give an acknowledgement of payment on the PAP Form.***

Now any time the payer may return to 'State Bank Collect' link in the home page of www.onlinesbi.sbi for printing the e-Receipt from the 'Payment History' link.

- ix. **Quote your SB Collect Reference Number (DU Number) printed on the e-Receipt for any future correspondence with CHSE (O).**
- x. **The candidates are advised to check their e-mail and SMS alert regularly.**

On examination by the subject expert(s)/examiner(s), if it is found that the grievance of the applicant deserves for consideration, the result of the re-checking/re-addition shall be communicated to the concerned H.S. Schools/Colleges after due approval by the competent authorities

12/16/23

By order of the Chairman

 12/06/2023
 Controller of Examinations

Memo No. **2614** /CHSE. Dt.**12.06.2023**

Copy forwarded to RTI Commissioner, Odisha for information.

Ad
12/06/2023
Controller of Examinations.

Memo No. **2615** /CHSE. Dt.**12.06.2023**

Copy forwarded to Private Secretary to the Principal Secretary, School & Mass Education Department, Govt. of Odisha/Director, Higher Secondary Education, Odisha for information.

Ad
12/06/2023
Controller of Examinations.

Memo No. **2616** /CHSE. Dt.**12.06.2023**

Copy forwarded to the Finance Officer, CHSE, Odisha for information and necessary action.

Ad
12/06/2023
Controller of Examinations.

Memo No. **2617** /CHSE. Dt.**12.06.2023**

Copy forwarded to All Officers/All Sections/Zonal Offices/Notice Board of CHSE for information and necessary action.

Ad
12/06/2023
Controller of Examinations.

Memo No. **2618** /CHSE. Dt.**12.06.2023**

Copy forwarded to the Technical Director, NIC, Bhubaneswar to upload this notification in CHSE, Odisha website i.e. "chseodisha.nic.in" by dt.**13.06.2023** for information of all concerned.

Ad
12/06/2023
Controller of Examinations.

Memo No. **2619** /CHSE. Dt.**12.06.2023**

Copy forwarded to General Manager OCAC, for uploading this notification in SAMS notice for information of the H.S. Schools/Colleges /students.

Ad
12/06/2023
Controller of Examinations.

Memo No. **2620** /CHSE. Dt.**12.06.2023**

Copy forwarded to the AGM, SBI, Local H.O., Bhubaneswar/ Chief Manager, SBI, I.R.C. Village, Nayapalli, Bhubaneswar for information and necessary action.

Ad
12/06/2023
Controller of Examinations.

Memo No. **2621** /CHSE. Dt.**12.06.2023**

Copy forwarded to the Principal/ Headmaster of all H.S. Schools/Colleges for information and necessary action. They are requested to circulate this notification among the students.

Ad
12/06/2023
Controller of Examinations.

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12/6/23