



**COUNCIL OF HIGHER SECONDARY EDUCATION, ODISHA
PRAJNAPITHA, SAMANTAPUR, BHUBANESWAR-13**

No. ACD-12/2016(P)/ 6754 /CHSE. Dt. 28.12.2022

From

Miss. Chinmayee Kanhar OAS,
Secretary, CHSE Odisha, Bhubaneswar.

To

The Principals of all affiliated H.S School/Colleges of CHSE (Odisha).

Sub: Up-Loading of Class- XII Quarter End (Theory and Practical) marks.

Ref: CHSE Notification No.4532 Dt. 23.08.2022.

Sir/Madam,

In continuation to the earlier Notification/Letter under reference, I am directed to request you to upload the Theory and Practical/Project marks secured by class XII students(2021 Admission Batch) in quarter-end Examinations.

For that purpose a link has been provided in SAMS e-space to upload the marks. After logging into the e-space a user manual detailing the process to be followed for the purpose will be displayed. Process of uploads of marks has to be completed by **midnight of 31.01.2023**. It is further emphasised that the hard copy of the tabulation register of marks so uploaded duly signed in every page by the concerned subject teacher, Data Entry Operator, Examination I/C and Principal of the institution is to be kept under lock and key for at least four years. The evaluated answer books along with question papers on the basis of which marks have been awarded are also to be preserved for at least three years.

Correct uploading is required. Any deviation in this process will be viewed seriously.

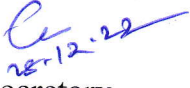
This may be treated as most urgent.

Yours Faithfully,


Secretary

Memo No. 6755 /CHSE, Dt. 28.12.2022 /

Copy forwarded to the Private Secretary to the Commissioner-Cum Secretary to Govt. School and Mass Education Department, Govt. of Odisha/Director, Higher Secondary Education, Odisha for information.


28.12.22
Secretary

Memo No. 6756 /CHSE, Dt. 28.12.2022 /

Copy forwarded General Manager, OCAC, Bhubaneswar for providing the link to the H.S School in the SAMS e-space w.e.f. 29.12.22 for uploading of Quarter end mark. He is requested to upload the letter in SAMS notice for information of all H.S Schools.


28.12.22
Secretary

Memo No. 6757 /CHSE, Dt. 28.12.2022 /

Copy forwarded to the DDG & SIO, NIC , Odisha, Bhubaneswar for information and necessary action. He is requested to take necessary steps to upload this letter in the Council Web-site: www.chseodisha.nic.in for information of all concerned.


28.12.22
Secretary